

Agenda Highlights

1. Opening Prayer
2. Introductions
3. Opening Remarks by the Honourable Commissioner
4. Formal Inauguration of the EPR Committee
5. Presentation and Discussion of the Terms of Reference (ToR)
6. Drafting the Initial Work Plan and Action Points
7. A.O.B. (Any Other Business)
8. Closing Remarks and Adjournment

Date: 16th December, 2025

Venue: Conference Hall Plateau State Ministry of Health

Time: 10:00Am

Chair: Honourable Commissioner for Health (Represented by the Permanent Secretary, Plateau State Ministry of Health)

Anchored by: State Epidemiologist – *Dr. Job Maren*

1. Opening

The meeting commenced with an opening prayer led by the Director Medical Services (DMS) Plateau State Hospital Management Board, **Dr. Fatima Farouq**. Participants were formally welcomed to the inauguration meeting of the Plateau State Emergency Preparedness and Response (EPR) Committee by the State Epidemiologist.

2. Introductions

All participants and committee members introduced themselves, stating their names, designations, and represented institutions/MDAs.

3. Opening Remarks

The opening remarks were delivered by the **Permanent Secretary, Plateau State Ministry of Health**, who represented the Honourable Commissioner for Health.

In his remarks, he:

- Appreciated the Nigeria Centre for Disease Control (NCDC) for granting the mandate to Plateau State to inaugurate the EPR Committee.
- Emphasized that committee members were carefully selected based on expertise, experience, and institutional relevance.

- Highlighted the importance of the committee in strengthening preparedness, early detection, and coordinated response to public health emergencies.
- Briefly summarized the **Terms of Reference (ToR)** and core responsibilities of the committee members.

4. Formal Inauguration of the EPR Committee

Following the remarks, the Permanent Secretary **formally inaugurated the Plateau State Emergency Preparedness and Response (EPR) Committee**, charging members to discharge their duties with commitment, professionalism, and adherence to national guidelines. He stated that the **Director of Public Health will serve as the Chairman** and the **State Epidemiologist as the Secretary** of the Committee as directed by the national guidelines.

5. Presentation and Discussion of the Terms of Reference (ToR): The Terms of Reference for the EPR Committee, guided by the **NCDC National Public Health Multi-Hazard Emergency Preparedness and Response Plan**, were presented by the chairman of the meeting.

The key ToR areas highlighted included:

a. Planning and Preparedness

- Conducting Vulnerability Risk Assessment and Resource Mapping (VRAM).
- Developing and updating a multi-hazard, multi-sectoral State EPR Plan aligned with NCDC frameworks.
- Supporting capacity building for health workers and Rapid Response Teams (RRTs) at State, LGA, and community levels.
- Resource identification, mobilization, and prepositioning of essential commodities.

b. Surveillance, Detection, and Investigation

- Strengthening Integrated Disease Surveillance and Response (IDSR) and Event-Based Surveillance (EBS).
- Ensuring timely case notification from LGAs to the State and NCDC.
- Supporting timely activation of Incident Management System (IMS) and deployment of Rapid Response Teams (RRTs) for outbreak investigation, sample collection, and contact tracing.

c. Coordination and Command

- Supporting the establishment and functionality of the Public Health Emergency Operations Centre (PHEOC).
- Promoting multi-sectoral collaboration using the One Health approach.
- Applying the Incident Management System (IMS) during emergency responses.

d. Response and Control

- Supporting outbreak response activities in line with national guidelines.
- Ensuring logistics coordination, commodity distribution, and sample management.
- Leading Risk Communication and Community Engagement (RCCE) activities.

e. Monitoring, Evaluation, and After-Action Review

- Monitoring preparedness and response activities using defined indicators.
- Conducting After-Action Reviews (AARs) following public health events to improve future responses.

Members agreed to deliberate on the ToR and adopt them as the guiding framework for the committee's operations during their next meeting.

6. Drafting of Initial Work Plan and Action Points

The committee discussed and agreed to:

- Develop/adopt an initial EPR Committee work plan.
- Prioritize hazard risk assessment and preparedness activities.
- Schedule regular coordination meetings (quarterly).
- Strengthen collaboration with key MDAs, LGAs, partners, and the NCDC.

Action points were noted for follow-up and implementation.

7. Any Other Business (A.O.B.)

No additional issues were raised.

8. Closing Remarks and Adjournment

The **Director of Public Health (Chairman of the Committee)** delivered the closing remarks, appreciating members for their commitment and encouraging sustained collaboration to enhance public health emergency preparedness and response in Plateau State.

The meeting ended with a closing prayer led by **Dr. Gomerep**, after which the meeting was adjourned at 11:48Am. Refreshment was provided followed by a group photograph.

Prepared by:

Dr. Maren Job Damala
(State Epidemiologist/Committee Secretary)

ATTENDANCE

1	MWORINA NDAKA	07062459046	F	SDO
2	ABAYA SAMUEL	07035877763	M	NCDC SSO
3	BAKS XERXES BULUS	07031159554	F	Chaiman LGA DSNOs
4	ADEGWU LEWIS	08035589003	M	WHO SO
5	CHUNDUNG MINER	07037000880	M	CMD JUTH
6	THERESA N MAIGARI	08069536973	M	MINISTRY OF ENVIRONMENT
7	KARINA SIMON WALME	08037551238	F	PO
8	BITRUS K HOSEA	09052445004	M	PS
9	MAFWALAL BUNAH MASOK	08122032610	M	DPH
10	SHA CHUWANG DAVOU	08035635311	M	DIRECTOR OF COORDINATION (PLASEMA)
11	TANKO VICTOR KAZACHANG	07039678731	M	STATE MANAGER NIMET
12	FATIMA SADIQ GYORAN	08034521596	F	DMS HMB
13	SAMUEL ATSEN	07031551072	M	PSSH LEAD
14	DAPYEN AMOS GWATTAU	08036173451	M	SLFP
15	SIMJI SAMUEL GOMEREP	08033568566	M	Case Mgt Lead
16	MAREN JOB DAMALA	08067735845	M	SEPID
17	MOLSAT EMMANUEL	0803845200	M	DPRI PHCB
18	SHASEED SPAK D	08034534334	M	DIRECTOR /CVO
19	SOLOMON BARNABAS BUTSWAT	08065486416	M	SDSNO

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